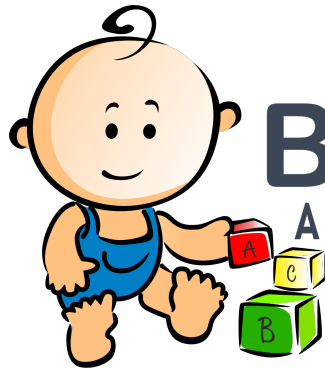


1/1/2024



# Babies 'N' Tots

A magical place to share, learn & grow

## Parents Handbook

Address: 5031 Windsong crescent,  
Kelowna BC V1W 5C4  
Email: [info@babiesntots.ca](mailto:info@babiesntots.ca)  
Ph: 250-872-2176

## **About:**

BABIES 'N' TOTS DAYCARE founded in 2019. We are in Upper Mission area in Kelowna, BC. We really enjoy the neighborhood and love to serve the community.

My name is Rahul Chaudhary, and I live in the lovely Okanagan with my wife and our adorable baby. I have a master's degree in finance and accounting, a postgraduate diploma in business management, and an ECE diploma with an infant and toddler certification. I previously worked as a bank manager but quit to care for my newborn daughter. After a few years, I realized that I am truly loving this. I have the strength to work with children since I enjoy spending time with them. I operate a Licensed Group Day Care that is unique in that it is home-based and provides children with a home-like setting. By offering a Daycare service, I can provide your child with the best care and caring environment that they need, making my Daycare a premium service.

Babies' 'N' Tots Daycare is not a preschool. Children engage in a wide variety of activities, including free play, outdoor play, storytelling, dramatic play, creative arts, crafts, music (supervised for younger children), and much more. But we also cover the preschool curriculum.

As a home daycare provider, my mission is to provide a secure and happy learning environment for each child, stimulating their physical, intellectual, social and emotional growth at their own pace.

I provide compassionate care that recognizes each child as a unique and lovely individual, fostering self-esteem and respect for others. As your partner in caring for your kid, my interactions with you, the parents, are just as vital as my interactions with your child.

Sincerely,

Rahul Chaudhary (Director)

**We are close from July 1st to July 5th for 1 week summer break, and we are close for Christmas breaks (From Dec 23rd to Jan 1st), and (paid holidays). We are close for 4 Pro D (Professional Development) days in a year (1 day every quarter)**

I plan activities and provide children with a variety of experiences. Some of the activities includes:

**Language development:** Books, music, story time, finger plays, flannel board stories, singing

**Large muscle skills:** Balls, hula hoops, outdoor play

**Small muscle skills:** Arts / crafts, stringing beads, cards, board games, blocks

**Creative expression:** Craft, Colouring/painting, music / instruments, flannel board

**Self-help skills:** Assist with snack time preparation, dress self for outdoors

**Literacy skills:** Books, story board, alphabet and writing games, number games

PLAY is the major component of our program. Enough time, materials and space will be provided for children to actively explore the world around them. Children will have an opportunity to use a variety of art materials.

Children, including infants and toddlers, will go outdoors daily when weather permits. The children may be kept indoors during inclement weather for example: Heavy rain, Temperatures above 32 degrees Celsius, Heavy snow fall, Wildfire smoke, Dangerous Animal sightings.

There is an outdoor play space in my backyard which is fully fenced and secure with cameras. I am with children outside provide sight and sound supervision to make sure they are fully secure.

### **Hours of Operations:**

Our hours of operations are 07:30AM to 5:00PM Monday to Friday (except all statutory holidays). If you late, please inform me asap and late charges will apply which is \$10 every 10 mins or you can arrange a pickup from your friend or family member.

### **Payment:**

Payments are due on every 1<sup>st</sup> of the month; late fee apply with the late payments which is \$20 a day.

**Fee Increase:** We increase fees every year in accordance with the ministry's benchmark, and the fee rise takes effect in April very year (Usually, the benchmark is 3% per year, but sometimes we get an exception from the ministry to grow more than 3%, but this only happens in unusual cases)

## **Policies and Procedure:**

**Behaviour Guidance Policy:** Our aim at “BABIES 'N' TOTS DAYCARE “is to assist youngsters build as people by challenging their emotional, social, physical, and cognitive development, in secure and relaxed surroundings. Children will learn how to build confidence inside themselves via interactions with peers and teachers.

At BABIES 'N' TOTS DAYCARE we, as caregivers, will attempt to provide a fun, loving, and peaceful surroundings for all the ones below our care. We will comply with unique strategies and strategies to help us better reply to the kid’s behavior. We will use each prevention and intervention techniques and strategies. We sense that the subsequent strategies and techniques best support our guidance policy:

### **Prevention:**

1. Establish clear, consistent, and simple limits
2. Focus on the behaviour, rather than on the child
3. Offer straightforward explanation for limits
4. State limits in a positive way, rather than a negative way
5. Stating what is expected, rather than pose questions.
6. Allowing time to children to respond to expectations.
7. Reinforce appropriate behaviour, with both words and gestures.
8. Encourage children to use us as a recourse when there are occasions that they cannot resolve issues on their own.

### **Intervention:**

1. Gain a child’s attention in a respectful way
2. Acknowledge feelings before setting limits
3. Model problem-solving skills
4. Offer appropriate choices
5. Provide opportunities for children to make amends
6. Using natural and logical consequences.
7. Provide opportunities for children to make amends. Rather than a demand a superficial apology, encourage genuine opportunities for children to restore relationship after an incident of hurt or harm.

**Any serious concerns will be discussed with the family so that we might work together to encourage appropriate behavior.**

## Food & Drink Provision Policy

We do not provide any food, but we usually keep some well balanced and nutritious food and beverages for emergency purpose such as: if they do not have enough food or some unexpected situation.

We keep snacks consisting of the four healthy food groups: grains, fruit/vegetables, milk products and meat/alternatives, following suggestions from the Canada Food Guide:

1. Appropriateness and safety of foods for the children's ages will be considered (i.e. no wieners, grapes are cut up)
2. All allergies, food sensitivities and dietary restrictions will be taken into consideration.
3. We will encourage peanut allergy awareness and make every effort in our control to be peanut free.
4. We will have an Allergy Board posted in the kitchen area, noting and of that day's children's allergies or sensitivities.

Should a child decide not to eat at all, he/she will have the opportunity to eat at our next snack/lunch time. Typically, food is offered 3 times a day.

In accordance with the Child Care Early Years Act, BABIES 'N' TOTS Day Care ensures that:

- Parents are providing written feeding instructions for all children less than one year of age.
- Parents are providing written instructions for all children with special dietary needs.
- Food or drink provided by parents must be clearly labelled with the child's name and the date the food was sent to the centre.
- Food is stored in a manner that maximizes their nutritive value and minimizes the risk of contamination or spoilage.
- A list of children with food allergies and the specifics of the restrictions/ allergies and it is posted in clear view in both the cooking area and play area.

### **BABIES 'N' TOTS Day Care ensures that:**

- Children are never forced to eat or punished them for not eating. This would create negative feelings associated with food.
- Food is never used as a reward, punishment, or bribe.
- We understand that from time to time a child might miss a meal and snack, but they will not do it for long enough to cause severe malnutrition.
- We understand that picky eating will only get better when a child knows that we will not control how much they eat or whether they do eat.
- We always make mealtime and snack time pleasant.

- We always provide a variety of healthy food choices.
- We offer meals and snacks at consistent times each day so that children can learn to count on the next nutrition break.

### **Requirements for Food and Drink**

1. Each infant under one-year-old in our care and under our supervision is fed in accordance with written instructions from a parent of the child.
2. Where the food or drink or both are supplied by a parent of a child, the container for the food or drink is labelled with the child's name; and
3. All food or drink is stored, prepared, and served to retain maximum nutritive value and prevent contamination.
4. Where the child is present at mealtime, a meal must be supplied and provided.
5. Between meal snacks must be supplied and provided
6. Drinking water will always be available.
7. All meals, snacks and beverages must meet the recommendations set out in the health Canada documents "Eating Well with Canada's Food Guide", "Eating Well with Canada's Food Guide- First Nations, Inuit, and Metis", or "Nutrition for healthy term Infants", as amended from time to time.

### **The following guidelines we follow:**

- We sit down to eat with children and provide positive role modeling.
- We focus on creating a calm, positive social environment at meal and snack times.
- We help children learn to behave appropriately at meals and snack times.
- We follow provincial regulations and guidelines when planning meals and snacks.
- We keep in mind the special feeding and food needs of small children.
- We offer familiar and popular foods along with unfamiliar foods.

### **Treats from home:**

Occasionally, families will provide treats from home to celebrate birthdays and other occasions. Please remember to communicate with your Lead Teacher if you wish to provide a celebration treat for you child and their classmates and remember it needs to be nut free. Should you not wish for your child to partake in birthday treats please communicate that with your Lead Teacher. You are welcome to provide your child an alternate treat if it's nut free.

## EMERGENCY PLAN

### How regular you will practice evacuation drills and how you will keep track of them?

1. Fire drill at least once each month.
2. Emergency evacuation at least once each year (CHILDCARE LICENSING REGULATION, 2020).

I keep record for both drills, which includes date, person name and initial column. I can keep maximum 8 children because I have a Multi Age Daycare.

### As I am committed to provide a safe and healthy environment for all the children, I am prepared and have implemented the following steps:

- Eliminating or at least minimizing any hazards/risks
- Ensuring a current First Aid Training
- Orienting all family members and substitutes in emergency procedures
- Being prepared for all types of emergencies, including fire, earthquakes, floods, ice storms, lack of electrical, water and/or heat providing resources for all types of emergencies
- The emergency equipment bag with cell phone and First Aid Kit are stored beside the designated safe space in the large playroom.

### If evacuation is required, we will follow the steps in our emergency evacuation policy:

In case of an Earthquake our first action will be getting to and remaining in safe place within our childcare. These are our priorities:

- Access to the emergency equipment bag and proceed to the nearest safe place collecting as many children as possible.
- Locate all children and call all other children to you or direct them to the closest safe place.
- Count the number of children to determine if anyone is not accounted for.
- If there is gas leak, evacuate with the children.
- Provide first aid if necessary.
- Listen to the radio for directions.
- Use the phone only if there are life threatening injuries and for one out of province call to report our status.

- Wait until it is safe to evacuate.

**After the emergency a debriefing and a follow-up will be implemented:**

- Parents would be asked to participate in the discussion and to debrief with their children to support children's emotional safety after the disaster
- Insurance company would be notified
- A report to licensing would be submitted

**Emergency Outdoor Meeting location:** 5040 Windsong Crescent, Kelowna

Our emergency location would be cross the street besides our neighbor's house. If children are playing inside, then I use the main entrance to get them to the emergency location or if they are playing outside then I use the second exit because that is faster than inside. When kids are outside and if I have time to get the evacuation kit, I take it otherwise my first preference is keeping the children safe. Emergency kit includes, first aid kit, some food, safety light, emergency contact numbers, one cell phone etc. We organize the fire drill every month and keep record as well. Ph number: 250-872-2176

**Emergency alternate indoor location:** 5027 Windsong Crescent, Kelowna (Frans Pynappels, Neighbor). I would follow buddy system (by walk) to bring the kids to the neighbor house. Usually, I organize the Emergency plan drill at least once each year.

**Area Emergency Evacuation:** In case of emergency evacuation, parents need to pick their kids in H2O (4075 Gordon Dr, Kelowna BC V1W 5J2) Ph number: 250-491-9622



## ILLNESS POLICY

The health and well-being of the children is my first concern. In order to promote a healthy environment, I undertake to ensure:

- Proper hygiene is maintained.
- Universal precautions are used for handling all bodily fluids • Proper hand washing techniques are used by all children and adults • Families are informed of any Outbreak of a contagious disease.

**Families are advised to keep their children at home or to seek alternative care arrangements for the following conditions:**

- Pain-any complaints of unexplained or undiagnosed pain.
- A common cold with listlessness, runny nose, and eyes, coughing and sore throat. Once the child's temperature, well-being and energy have returned to normal, the child may no longer be contagious, and may be able to return to the childcare even though coughing and runny nose may persist. If the symptoms (runny nose and eyes, coughing) are caused by a known allergy (e.g. hay fever, asthma) the child is not contagious and does not have to be excluded.
- Difficulty in breathing-wheezing or a persistent cough.
- Fever (100 degrees F/38.3 degrees C or more).
- Sore throat or trouble swallowing.
- Infected skin or eyes, or an undiagnosed rash.
- Headache and stiff neck (should see physician).
- Unexplained diarrhea or loose stool (may or may not be combined with nausea, vomiting or stomach cramps). These symptoms may indicate a bacterial or viral gastrointestinal infection which is very easily passed from one child to another via the fecal-oral route. The child should be kept home until all symptoms have stopped.
- Nausea and vomiting.
- Severe itching, dry skin of either body or scalp if caused by head or body lice or scabies.
- Children with known or suspected communicable disease. A doctor's note may not be required before the child can return.
- Child is not well enough to participate in normal daily activities.

In summary, a child must be kept at home (or taken home) when the child:

- Is suffering from one or more of the above symptoms. Ultimately, the care of a child who is ill is the parents' responsibility.
- If children are on medication such as tylenol or advil, they are not allowed to attend a daycare. **(If medication is being stopped in the last 24 hrs they can attend the daycare)**

If your child becomes ill at childcare, I will call you or your alternate to come and pick up the child. I will endeavor to keep the child quiet and comfortable until you arrive. If I feel it is an emergency, I will call an ambulance for the child and contact you or your alternate immediately.

**Medications:** Over the counter medications will never be given to a child in any circumstances.

**Note:** If child has runny nose or fever or cough or not enough energy to participate in daily activities, please keep your child at home for first three days because first three days are contagious. But if children have runny nose or cough and have full energy, they are allowed to attend a daycare but parents have responsibility to measure the child symptoms.

## GUIDING POLICY

**Definition of Guiding:** Guiding at Babies 'N' Tots Daycare involves positive interactions, tactics, and practices that assist children's social, emotional, and behavioural development. It entails providing an atmosphere that promotes strong connections, self-regulation, and a sense of security and well-being for all the children in our care.

### **Expectations for educators at Babies 'N' Tots Daycare include:**

- Create a supportive and inclusive environment in which all children feel cherished and appreciated.
- Encourage excellent social interaction and conversation among children.
- Observe each child's specific requirements, interests, and growth phases.
- Continuously pursue professional growth to improve knowledge and skills in leading and assisting youngsters.
- Collaborate with parents and families to maintain consistency across the childcare and home environments.

### **The positive and developmentally appropriate guiding/prevention strategies that will be used:**

- Create an environment that encourages positive behaviour, complete with age-appropriate items, clearly defined locations, and easily accessible resources.
- Set and express clear and consistent behavioural expectations to ensure youngsters understand what is appropriate.
- Set a good example for children by demonstrating positive behaviour and communication skills.
- When necessary, gently guide youngsters toward more suitable activities or behaviours, emphasizing positive redirection over punishment.
- Teach and practice conflict resolution skills for children, enabling them to express themselves and work together to discover solutions.

### **Positive and developmentally appropriate discipline strategies:**

- Positive reinforcement is the practice of recognizing and reinforcing positive behaviours through praise, encouragement, and recognition.
- Use consequences that are rationally related to a child's activities, resulting in wonderful learning opportunities.
- Provide a peaceful and supportive environment for children to reflect on their behaviour and feelings, so encouraging self-regulation.

- Engage children in age-appropriate discussions about their behaviour to help them grasp the consequences of their actions and foster empathy (Guidelines for Developing Policies and Procedures & other documentation and records required under the Childcare Licensing Regulation., n.d.).

**Babies' 'N' Tots Daycare strives to meet and exceed all licensing requirements set by the British Columbia Ministry of Children and Family Development. This encompasses, but is not limited to the following:**

- Staff Qualifications: Ensure that all employees fulfill or exceed the requirements established in British Columbia's Childcare Licensing Regulation.
- Health and Safety Standards: Following stringent health and safety regulations, practicing regular emergency drills, and providing a clean and safe environment for children.
- Documentation and Reporting: Maintaining accurate records of children's health, attendance, and any occurrences, and reporting to licensing authorities as needed.
- Continuous Improvement entails regularly examining and upgrading policies and practices to ensure compliance with the most recent licensing rules and recommendations (CHILDCARE LICENSING REGULATION, 2023).

This guiding policy is subject to constant review and adjustment to ensure that it is in line with current licensing standards and the changing needs of the children and families we care for.

**CHILD PICK-UP POLICY:**

Please be considerate of our closing time, our teachers need to get home to their families too. The Teachers close and alarm the Facility at 5:00PM– this means you should be on your way out the door at this time, not arriving. Ensure you arrive at the centre with enough time to speak to your teachers about your child's day as well as get your child ready to leave before 5:00PM.

We understand that emergencies happen. In the event that you must be late, it is mandatory that you provide adequate notice (as soon as you know) to staff upon drop off or by telephone. If adequate notice is not provided and you are not present to pick up your child by closing time, the Emergency Contact that you provided will be called.

After several attempts, if the emergency contact is unable to be reached, staff will notify the Ministry for Children and Families. It is crucial that your child's teacher can reach you at any given point in the day. Please ensure that if mom/dad will be unavailable, your emergency contact is available.

**TERMINATION:**

We reserve the right to terminate care of any child without notice, should it be deemed necessary for the overall safety and well-being of other children in our care and the teachers in our faculty. There are no refunds.

**TEETHING AND FEVERS:**

As parents, you know firsthand that teething can make your little one cranky and even cause a mild fever. However, any temperature above 38.3 degrees is likely from an infection rather than teething. If your little one has a temperature, excessive irritability, decreased eating, increased sleeping, or other symptoms such as vomiting, a cough, or a rash, it is unlikely that teething is the culprit. If your little one is experiencing such symptoms, or the irritability is excessive, you should touch base with your family Doctor.

**CARE OF A SICK CHILD AND NOTIFICATION OF PARENTS:**

When a child becomes ill, we will make the child comfortable in a quiet place where he/she can rest and will be closely supervised. Parents will be notified immediately. If your child is seriously ill, you or an alternate must come for the child immediately. If we cannot reach a parent, we will call an emergency contact listed on the registration form. If we cannot reach you or your emergency contact in an emergency, the Ministry of Children and Families will be contacted to take over care of your child. In the event that an ambulance is required to transport your child – you will be notified immediately to meet the ambulance at the hospital. If you are unreachable, the Ministry will be contacted to assume responsibility of care upon arrival. Parents/Guardians are responsible for all fees incurred.

**IMMUNIZATION STATUS:**

We are required to have on file the immunization status of your child. This can be updated in their registration form. Your child cannot attend Babies 'N' Tots Daycare without an up-to-date immunization status.

**INJURIES/ACCIDENTS:**

Should your child have an accident or sustain an injury while in attendance, staff will record it in their file and report it to you. If it is deemed a 'reportable incident' (Schedule H of the Childcare Licensing Regulation) Interior Health Licensing will also receive a copy of the report.

**CLEANLINESS POLICY:**

To aid in combating communicable diseases and illness from our childcare facility, children are required to be bathed regularly and come to daycare in freshly laundered clothing. Teeth should be brushed, and a strict hand washing policy is also in effect.

**POTTY TRAINING:**

We will work in conjunction with parents during potty training. Should you discontinue potty training at home, please let us know. If a child shows no interest in potty training, we may choose to discontinue and try again at a later date. Children must always be wearing undergarments/pullups.

**DIAPERS/PULL-UPS/UNDERWEAR:**

It is the parents' responsibility to provide at least one ream of diapers/pull-ups whenever your child runs low. Each child has his/her own bin where these are stored for their use only (ream must be clearly labeled with your child's name). In respect to underwear, please provide extra pairs of underwear and pants.

**CLOTH DIAPER POLICY:**

**At Babies 'N' Tots Daycare, we will do our best to support your choice to use cloth diapers. In order to do this, we must implement specific guidelines:**

- Cloth diapers must come pre-stuffed. A minimum of 8 cloth diapers must be provided each day to ensure we have extra.
- If you have chosen a type that requires a cover - covers can NOT be reused for sanitary reasons. A cover must be provided for each diaper change.
- After each change, the Teacher is only permitted to put the entire unit into the wet bag.
- Parents are responsible for the wet bag each morning and night.
- Cloth diapers are not permitted on walks or outings.

- A ream of disposable diapers must be on hand for backup.

### **BITING POLICY:**

Biting is a typical behavior in children under three. There are many reasons why a child might bite:

- **Teething.** When teeth are coming through, applying pressure to the gums is comforting, and infants will use anything available to bite. Obviously, if this is a likely cause, then teething remedies like a teething ring and/or cold, wet facecloths to bite will lessen the infant's need to bite other people.
- **Excitement and over-stimulation.** When some very young children are very excited, even happily so, they may behave in an out-of-control fashion. For instance, a little 18-month-old girl loved moving to music. After a dancing activity with music and scarves and everyone twirling and enjoying themselves, it was very predictable that she would bite someone if an adult did not help her calm down.
- **Impulsiveness and lack of self-control.** Infants sometimes bite because there is something there to bite. This biting is not intentional in any way, but just a way of exploring the world.
- **Making an impact.** Young children like to make things happen, and the reaction when someone is bitten is often dramatic.
- **Frustration.** Too many challenges, too many demands, too many wants, too little space, and too many obstacles may lead a child to bite, especially before they have the capability to express frustration through using language.

### **Tips to Minimize Biting in Childcare:**

Our Teachers at Babies 'N' Tots daycare is trained to implement the following strategies to try to minimize the biting behavior, which parents can also try at home:

- Let the child know in words and manner that biting is unacceptable. Adults' most stern manner and words should be reserved for acts such as biting.
- Remove the biting child from the situation and focus caring attention on the victim.
- Examine the context in which the biting occurred and look for patterns. Was it crowded? Too few toys? Too little to do? Too much waiting?
- Change the environment, routines, or activities if necessary.
- Work with the biting child on resolving conflict or frustration in a more appropriate manner, including using words if the child is capable.
- Observe a child who is a short-term chronic biter to get an idea about when he or she is likely to bite. Some children, for example, may bite not when they are angry or frustrated, but when they are very excited.
- Identify children likely to be bitten and make special efforts to reduce their chance of becoming victims.

- Don't casually attribute willfulness or maliciousness. Infants explore anything that interests them with the mouth, and that includes other bodies.
- If biting continues, continue to observe the group closely. It may be necessary to have someone shadow the child to try to intercept any opportunities to bite.

### **What can a parent do if their child begins to bite?**

If the child bites other children in your presence, take the same steps suggested above immediately after the biting occurs and look for ways to adapt the environment to prevent biting in the future. If the child is biting at daycare, keep in close communication with the child's teachers and maintain as much consistency in guidance as possible. Fortunately, biting is a stage that passes.

### **What to do if your child is bitten?**

There's not much worse than seeing a bite mark on your child. All of our parental primal instincts as our child's protector come into play. It is natural to be upset. But try and keep in mind that it is a consequence of the group situation and not really the fault of the child, the family, or the program. Your child might as easily have been the biter. We will not release the name of the biting child for that reason. Keep in mind that it is the last thing a teacher wants to do is report that your child has been hurt. Therefore, we do everything in our power to minimize instances like this from happening.

### **COMMUNICATION:**

It is vital for your child's success that we maintain open and comfortable lines of communication. We are constantly looking for ways to improve our programs and welcome any and all constructive feedback. We commit to considering and responding to all concerns as promptly as we are able. No resentment nor retaliation towards family members for bringing forward a concern or complaint would ever be tolerated; we need to be informed of concerns so that we may have the opportunity to address them. Please schedule a parent-teacher meeting to discuss any questions or concerns that you have or contact a member of our Management Team. Please see last page for contact info.

### **DISCLOSURE AND SUSPICION OF ABUSE & NEGLECT:**

Any disclosure and/or suspicion of abuse and neglect will be reported to the Ministry for Children and Families.

### **CONFIDENTIALITY:**

All information pertaining to the children, families, and staff, whether written or verbal, will only be released to those authorized. Confidentiality excludes government agencies such as Interior Health Licensing, Ministry for Children and Families, Social Services and the RCMP.



**MUTUAL RESPECT POLICY:**

Please be advised that disrespect of our teachers is a ZERO TOLERANCE issue and may result in immediate termination of Care. Please understand that our teachers are here to help and do not intend to inconvenience you in any way. If you have an issue with communication – please speak to any of our Supervisors, Lead Teachers, or Directors to resolve this issue. It is your responsibility to label ALL your child’s personal items. We cannot be responsible for any lost items – be prepared, label everything.

**GRADUAL ENTRY POLICY:**

Gradual Entry has several goals:

- That separation between the child and parent be gradual and positive
- That parents and child are gradually introduced to become familiar with routines and activities
- That child and teacher(s) develop a positive relationship
- That you, the parents can gradually gain confidence and minimize anxiety over leaving your most precious little one in our care.

Starting at a Childcare Centre is a huge step in the life of your child. For many this is the first time they have spent any time away from their parents and may be their first experience being in a group.

We realize that this is also a very big and anxiety ridden process for you as parents and we want you to know that we are going to work with you to develop a positive, consistent routine for you and your family. It is very important to understand that this process will not be perfect overnight. It may take several weeks, sometimes even upwards of a month for a routine to become smooth and to feel comfortable.

It is our intention that this experience be a positive and successful one, and that families will be assisted in making this transition through a short period of a gradual entry. We will work with each family to meet their needs and help the child build upon daily successes during their entry into the program.

**Full Time Students = 5 Days of Gradual Entry (We are also flexible for gradual entry)**

<b>Day 1</b>	<b>Day 2</b>	<b>Day 3</b>	<b>Day 4</b>	<b>Day 5</b>
8:30AM-10:30AM	8:30AM -10:30AM	8:30AM-11:30AM	8:30AM-12:30PM	8:30AM-2:30PM

## Statutory Holidays List 2024

<b>Holiday</b>	<b>Date</b>
New Year's Day	Monday, January 1
Professional development day	Friday, January 26 <sup>th</sup>
Family Day	Monday, February 19
Good Friday	Friday, March 29
Easter Monday	Monday, April 01
Victoria Day	Monday, May 20
Professional development day	Friday, June 14 <sup>th</sup>
Canada Day & Summer off for one week	First week of July (5 days from Canada Day) (July 1 <sup>st</sup> , 2024, to July 5 <sup>th</sup> , 2024)
B.C. Day	Monday, August 5
Labour Day	Monday, September 2
National Day for truth and reconciliation	Monday, September 30
Thanksgiving Day	Monday, October 14
Professional development day	Thursday October 24 <sup>th</sup>
Remembrance Day	Monday, November 11
Christmas Break	From December 23 <sup>rd</sup> , 2024, to Jan 1 <sup>st</sup> , 2025,